



**Intake Assessment
Families Learning Together**

Lab placement: basic skills ESL

Parent name: _____

Address: _____

Phone: _____ Parent DOB: _____

Registration date: _____

Child's name (first & last): _____ M/F Birthdate: _____

Child's name (first & last): _____ M/F Birthdate: _____

Child's name (first & last): _____ M/F Birthdate: _____

Child's name (first & last): _____ M/F Birthdate: _____

ESL: Country of origin: _____ First language: _____

How did you hear about Sandburg Learning Center? _____

How did you hear about the Family Literacy program? _____

Robbinsdale Area Schools
Family Literacy

	Thriving	Safe	At Risk	Total
Family meets guidelines	No		Yes	
Adult Literacy (ELL Only)	9 th grade education or above 0	3 rd – 8 th grade education	2 nd grade education or below 6	
	Able to complete Basic Skills form easily 0	Able to complete identifying information on Basic Skills form 3	Completes little or no information on Basic Skills form 6	
	No interpreter needed for interview 0	Can complete interview with no interpreter. May struggle with speech 3	Interpreter needed 6	
Adult Education (GED/Diploma Only)	Has high school diploma or GED 0	Has not finished high school 4.5	Has completed 9 th grade or less 9	
	Parent has no special learning needs 0		Parent had IEP or received special services for learning 9	
Employment	Has regular full-time job 0	Part-time or temporary job or work experience 3	No job and no work experience 6	
Children (birth to 7 years)	Preschool/group experience (1+ yrs) 0	Limited group experience (less than 1 year) 6	No group or preschool experience 12	
	Able to converse in English or age appropriate communication skills 0	Speaks some words in English 6	No English words or below age appropriate communication skills 12	
	Has child (birth to 7 years), not entering Kindergarten next fall 0	Has two – three children (birth to 7 yrs), none entering Kindergarten next fall 3	Child entering Kindergarten next fall or has 4 or more children (birth to 7 yrs.) 6	
Parenting	Child's immunizations are current 0	Child's immunizations in process/series not yet complete 3	Child's immunizations are not current 6	
	Parent tells stories or reads to child(ren) daily – (in English or home language) 0		Parent does not tell stories or read to child(ren) daily – (in English or home language) 6	
	Has a variety of literacy materials (books, writing materials) 0	Looking for literacy materials (books, writing materials) 3	Has no literacy materials (books, writing materials) 6	
	Parent has car seats for all children under age 5 or under 40 pounds 0		Parent does not have a car seat for a child under age 5 or under 40 pounds 4	
	Parent able to balance work/school and family with no difficulty 0		Parent having difficulty balancing work/school and family 3	
Family and community support	Transportation adequate to meet daily needs 0	Transportation adequate to meet some but not all daily needs 2	Transportation not adequate to meet daily needs 4	
	Family has relatives or friends nearby that they can call on in times of need 0		Family has no one to call on in times of need 4	
	Basic needs of the family are being met 0		Family has basic needs that are currently going unmet 4	
Health care/insurance	Family has regular health care/ insurance 0	Family can get medical care when needed 3	Family has inconsistent medical care 6	

Total points (0-84): _____

Date completed: _____ **Assessment completed by (staff name):** _____

Note. If there is more than one child or more than one adult, record the score for the child or adult with the highest score (i.e., most at risk).